



LAMBOURNE PARISH COUNCIL

www.lambourneparishcouncil.org

Serving the Communities of Abridge & Lambourne End

To Members of the Council

You are summoned to take part in an Ordinary Meeting being held on
Wednesday 12th July 2023 at 7.45pm

The meeting will be in the Abridge Village Hall.

Members of the public are welcome to join with a 15 minute slot for the public to speak.

Tony Carter
Clerk to the Council

AGENDA

1) APOLOGIES FOR ABSENCE

2) DECLARATIONS OF INTEREST

To make any declarations of interests relating to items on the agenda.

3) PUBLIC CONSULTATION

15 minute slot for members of the public

4) MINUTES OF THE LAST MEETING

To approve as a correct record the minutes of the Council meeting on 14th June 2023.

5) CLERKS REPORT

To note the Clerk's written/verbal report of the last month.

6) PLANNING

EPF/1379/23 - 1, White Hall, Lambourne, Romford, RM4 1UA

EPF/1392/23 - 1, White Hall, Lambourne, Romford, RM4 1UA

7) INTERNAL AUDIT

To note the Internal Audit.

8) REPORT FROM DISTRICT AND COUNTY COUNCILLORS

To note any report from County Councillor.

9) CORRESPONDENCE

10) HIGHWAYS REPORT

To add any new Highway issue



LAMBOURNE PARISH COUNCIL

www.lambourneparishcouncil.org

Serving the Communities of Abridge & Lambourne End

11) REVIEW OF STANDING ORDERS

To review and agree the Standing Orders.

12) REVIEW OF FINANCIAL REGULATIONS

To review and agree the Financial Regulations.

13) PLAYGROUND UPDATE

To consider the way forward with the multi play unit and other repairs.

14) DEFIBRILLATOR CHECKS

To confirm the checks carried out on the Defibrillator.

15) LAMP POST STUMPS

To look into how we can remove the stumps, and make a decision on how to proceed.

16) A&J LIGHTING CONTRACT RENEWAL

To confirm and agree that the lighting contract will be renewed

17) GRASS CUTTING CONTRACT

To agree on how the grass-cutting contract with Pinnacle should continue

18) WORKNEST HR

To agree to employ the WorkNest system to help with HR for staff.

19) REPORT OF RESPONSIBLE FINANCIAL OFFICER

- a) To authorise payment of cheques listed on RFO Report
- b) To note Bank Reconciliation

20) INFORMATION EXCHANGE

For Councillors to raise any issues to be considered for the next meeting.

“It is proposed the meeting move into private session for the remainder of the items to be discussed. (Public Bodies [Admissions to Meetings] Act 1960)”

21) CLERKS HOURS AND PAYE

To confirm whether the Clerk will go on to PAYE and from what date.

22) DATE OF NEXT MEETING/AGM – WEDNESDAY 16th August 2023 – MEETING IN THE ABRIDGE VILLAGE HALL.

23) CLOSE OF MEETING